

Loan No.: I-881-NP

Grant No.: I-DSF-8106-NP

Government of Nepal
Ministry of Agricultural Development
Kisanka Lagi Unnat Biu-Bijan Karyakram (KUBK)-Improved Seeds for
Farmers Programme (ISFP)

ANNUAL PROGRESS REPORT

(Fiscal Year 2012/13)

Programme Management Office (PMO)
Butwal (Shankarnagar-7), Rupandehi
Phone: 071-562336, Fax: 071-562857
Email: info@kubk.gov.np
Website: www.kubk.gov.np

September, 2013

**Government of Nepal
Ministry of Agricultural Development**

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(Improved Seeds for Farmers Programme-ISFP)**

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Programme at a Glance

Country	Nepal
Title of the Report	Annual Progress Report
Programme Title	Kisanka Lagi Unnat Biu-Bijan karyakram (KUBK)-Improved Seed for Farmers Programme (ISFP)
Programme Number	Loan No.: I-881-NP Grant No.: I-DSF-8106-NP
Donor Agency	International Fund for Agricultural Development (IFAD)
Executing Agency	Ministry of Agricultural Development, Government of Nepal
Partners	Heifer International, AEC/FNCCI, SFDB/NACCFL
Location of the Programme	Total Six districts, Four from Mid-Western Development Region (Rolpa, Rukum, Salyan, Pyuthan) and Two from Western Development Region (Gulmi, Arghakhachi)
Fiscal Year	2012/13
Reporting Period	2 December 2012-15 July 2013
Year of Implementation	First Year
Total Programme Budget (USD)	59.7 Million
Total Budget for First Year (USD)	0.26 Million
Date of loan Effectiveness	2nd December 2012
Date of Programme start	2nd December 2012
Programme Duration	7 Years
Date of Programme closing	31st December, 2019
Financial achievement of Reporting Year (USD)	0.24 Million

Acknowledgement

Its our immense pleasure to present the annual progress report of FY 2012/13 of KUBK-ISFP including outcomes and achievements realized till the end of the fiscal year. During this period, the programme has made progress on orientation among stakeholders and preparatory works regarding management of office, procurement of vehicles and equipments despite having to face several administrative and procedural complexities which eventually caused delay in implementation as per the agreed action.

I would like to thank the honorable Secretary of Ministry of Agricultural Development and Chairperson of the Programme Steering Committee (PSC) and all members of the PSC for providing directions, guidance and critical suggestions for the successful implementation of the programme. Likewise, I would like to thank the Programme Implementing Partners-Heifer International, Nepal, AEC/FNCCI and SFDB/NACCFL/DADOs/DLSOs for providing support in the implementation of district orientation programme. I am also thankful to programme stakeholders at various level who provided supports during the reporting period.

I would like to thank IFAD, the major funding agency of the programme, particularly its Country Program Manager, Country Program Officer and its first mission team for their regular guidance, supports and cooperation.

Finally, my sincere thanks goes to the staffs of PMO, Butwal and Liaison Office, Kathmandu for their collective efforts and great support to get the achievements during the last year.

Surya Prasad Paudel
Programme Manager

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Acronyms

AEC	Agro Enterprise Center
AWPB	Annual Work Plan and Budget
DADC	District Agriculture Development Committee
DADO	District Agricultural Development Office
DCCI	District Chamber of Commerce and Industry
DDC	District Development Committee
DLSO	District Livestock Services Office
DoA	Department of Agriculture
DoLS	Department of Livestock Services
FMIS	Financial Management Information System
FNCCI	Federation of Nepalese Chambers of Commerce and Industry
GoN	Government of Nepal
IFAD	International Fund for Agriculture Development
ISFP	Improved Seed for Farmers' Programme
KM	Knowledge Management
KUBK	Kisanka lagi Unnat Biu-Bijan Karyakram
<u>M&E</u>	Monitoring and Evaluation
MoAD	Ministry of Agricultural Development
MoF	Ministry of Finance
MoFLD	Ministry of Federal Affairs and Local Development
MoU	Memorandum of Understanding
NACCFL	Nepal Agriculture Cooperative Central Federation Limited
NARC	Nepal Agricultural Research Council
PIM	Programme Implementation Manual
PMO	Programme Management Office
PSC	Programme Steering Committee
PVS	Participatory Variety Selection
RSTL	Regional Seed Testing Laboratories
SEAN	Seed Entrepreneurs' Association of Nepal
SFACL	Small Farmer Agriculture Cooperatives Limited
VDC	Village Development Committee

Executive Summary

Kisankalagi Unnat Biu-Bijan Karyakram-KUBK (Improved Seeds for Farmers Programme - ISFP) is jointly funded programme by Government of Nepal (GoN) and International Fund for Agricultural Development (IFAD) in order to support the accelerated agricultural growth in Nepal. It aims at developing the formal seed sector as well as improving smallholder livestock through improved partnership with private sector in the hills of Nepal. The total programme cost is 59.7 million, with Heifer International's co-financing of USD 2.5 million, counterpart funding of Government of Nepal matching funds of USD 7.3 million, and beneficiary contributions equivalent to USD 10.9 million. The Financing Agreement was signed and became effective on 2nd December 2012. An official start-up was held in Kathmandu on 20th March 2013. The Programme's completion date is 31st December 2019, and the financing closing date 30th June 2020. The Programme will be implemented for a period of seven years. During the programme period, a total of 150,000 households from six districts including indirect beneficiaries from vulnerable groups are expected to be moved out of poverty. As a result of the investment in the seed and livestock industry, the potential impact on the wider farming community of the hills region is considered to comprise an additional 200,000 households from the programme and non-programme districts.

During this reporting period, six districts orientation workshop was held in the programme districts namely Gulmi and Argakhanchi district of western region and Salyan, Rukum, Rolpa, Pyuthan districts of mid-western region. First supervision cum implementation support mission was fielded (during 2nd June to 16th June 2013) with revisiting the program and suggest and clarify the implementation modality so far.. Two PSC meetings were held in Ministry of Agricultural Development (MoAD), Kathmandu which also made important decision regarding its implementation by clarifying the issues at policy level. The same PSC directed the MoU to be signed with two implementing partners i.e AEC/FNCCI and SFDB/NACCFL . MoU with Heifer international hasnot been decided due to some policy and legal issues.

During this reporting period, important milestone regarding programme implementation modality has been designed and under publication of Programme Implementation Manual (PIM). So far, M&E framework has been developed taking considerations of the key indicators of the programme and its component. Now, the programme is available in web and the address is www.kubk.gov.np and has been uploading programme activities, notices and outputs with lots of information. Various publications like brochures, leaf-lets, calendar etc. were produced for sharing programme's information to a wider range. The programme procured some vehicles, office equipments and furniture sets but still is lacking which is impeding its implementation. Piloting of district level activities such as seed production of Rice, Maize, Cowpea, Bean and

Potato and forage development with establishment of Goat resource centre has been successfully completed with the participation of targeted beneficiaries of the programme districts.

During this period, the programme achieved 95.4% weighed progress with 100% physical progress. At the same time, the programme achieved 93.5% financial progress. The programme has spent NRs. 1,95,40,895 (93.5%) against the target of NRs. 2,10,00,000. Despite of several problems and challenges before the programme, it has been able to prepare the ground on which future programme activities will be implemented smoothly. Further, coordination and supports from programme stakeholders; and regular monitoring and implementation support from MoAD and IFAD has to direct the PMO to implement the programme more effectively in the coming days.

1. Introduction

Kisankalagi Unnat Biu-Bijan Karyakram (Improved Seed for Farmers Programme, ISFP) is a jointly funded programme by Government of Nepal and International Fund for Agricultural Development (IFAD) to support accelerated agricultural growth. The programme duration is of seven years starting from December, 2012. Ministry of Agriculture Development (MoAD) is the executing agency of the programme with Heifer International (as co-financer), Agro Enterprise Centre (AEC) and Small Farmer Development Bank (SFDB)/Nepal Agriculture Cooperative Central Federation Ltd. (NACCFL) as implementing partners. It aims at developing the formal seed sector as well as improving smallholder livestock through improved partnership with the private sector in the hills of Nepal. The Programme is designed to support two key aspects of agriculture sector hampering productivity: the improvement of formal seed (cereals and vegetables) and improvement of smallholder livestock (goats and dairy) in order to increase income of the poor rural households (HHs). This will be achieved by developing the partnership between farmer organizations and the private sector.

The programme covers six districts (Rolpa, Rukum, Salyan and Pyuthan from Mid-Western Region and Gulmi and Arghakhachi from Western Region) of Nepal. The project aims to integrate rural poor especially women and marginal groups in seed (cereals and vegetables) and livestock production and channelize them to markets and have improved income, employment opportunities and ability to respond to market demand and opportunities based on the market situation of Nation and International as well.

The Programme will have duration of seven years and comprise three technical components, plus a component for Programme Management and Coordination (PMO). The three technical components are: (i) Support to the Extension of the Formal Seed Sector; (ii) Smallholder Livestock Development, and; (iii) Local Entrepreneurship and Institutional Development.

The programme became effective from 2nd December 2012. Since the programme is just swarming at the initial years of implementation, this report delivers mainly the preparatory activities completed during this fiscal year.

2. Programme Objectives

The overall goal of the programme is increased competitive, sustainable, and inclusive rural growth whereas the development objective of the programme is improving rural household incomes through sustainable, market-driven agricultural productivity improvements.

Expected Programme outcomes under components:

Component 1: Extension of formal Seed Sector:

Outcomes: -Improved Enabling Environment for Seed Production

-Improved Expanded Formal Seed Production

-Increased Demand for Improved Seeds

Component 2: Smallholder Livestock Development

Outcomes: -Expanded, More Productive Dairy Production
-Expanded, More Productive Goat Production
-Strengthened livestock Services

Component 3: Local Entrepreneurship and Institutional Development

Outcomes: -Strengthened Local Institutions
-Strengthened Private Sector Services
-Expanded Rural Financial Services

Component 4: Programme Coordination and Management Unit

Outcomes: -Plan, studies, training, TA
-M and E and KM
-Governance, audit
-Programme Management Team

3. Target Beneficiaries

The programme aims to benefit about 1, 50,000 households directly living in the programme area. The target groups encompasses two principal types of beneficiaries (a) groups and cooperatives engaged in seed and livestock production or the provision of financial services, and; (b) individual farmers adopting the improved seeds resulting from the Programme. Particular emphasis given to ensuring the full participation of indigenous, dalits and other vulnerable groups, including women as target beneficiaries at the various stages of Programme cycle and in all activities. Overall, a minimum of 50 percent of programme beneficiaries would be women. A minimum of 50 percent of all beneficiaries would have family holdings not exceeding 0.5 ha, which would place them within the more disadvantaged households. For the goat production groups, a minimum of 30 percent of all beneficiaries would be from indigenous or lower caste families.

4. Programme Areas:

The programme covers four districts namely Rukum, Salyan, Pyuthan and Rolpa of mid-western development region and two districts namely Gulmi and Arghakhanchi of western development region.

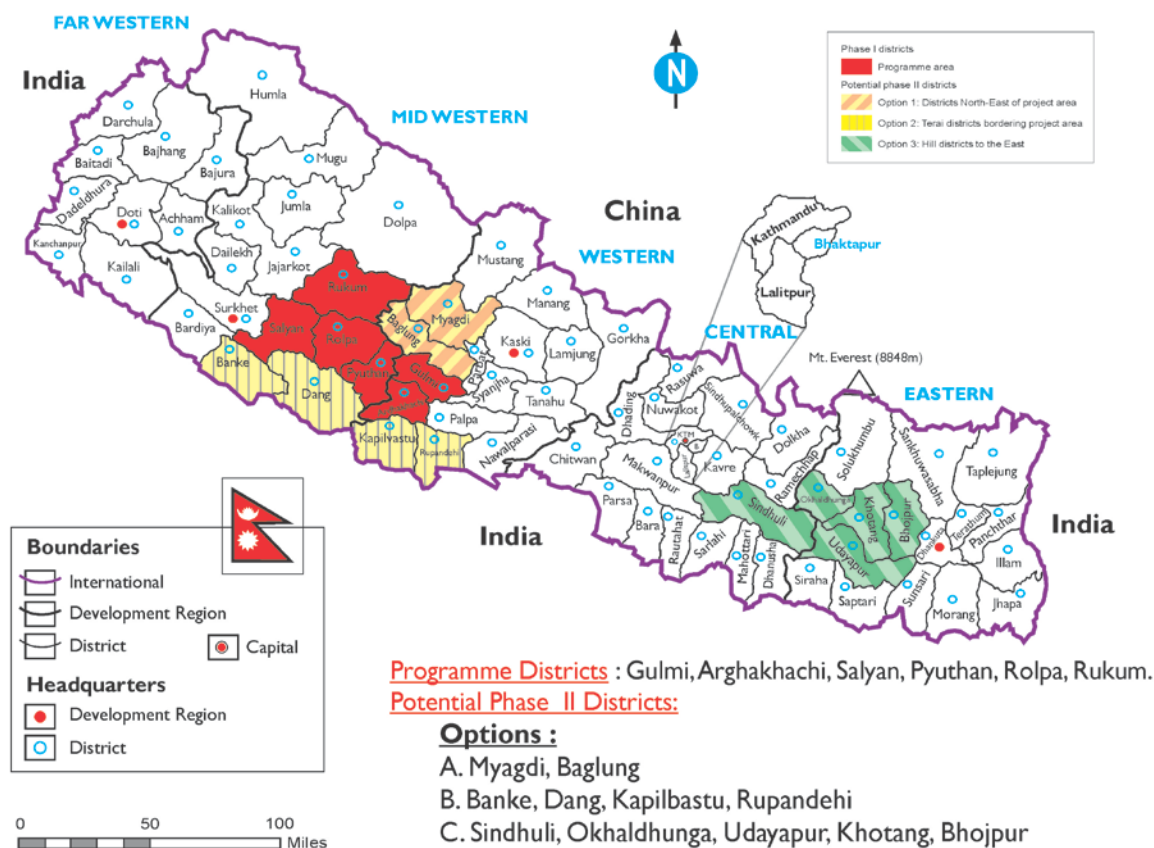


Figure 1: Programme Areas (Districts)

5. Programme Components:

The programme has following three technical components and one programme coordination and management unit.

5.1 Component 1: Support to Extension of the Formal Seed sector

This component aims to address the low seed replacement rates and poor quality seeds for vegetables and the cereals in the hills zone by promoting the Truthfully Labelled and good quality seed production through the formal sector development and supports.

5.2 Component 2: Small-holder Livestock Development

The second component of the programme aims to address the livestock development with particular focus on goat, buffalo, cattle raisal for goat and diary marketing purposes through breed and productivity improvement, nutrition and management, veterinary service development, farmer training and market linkage.

5.3 Component 3: Local Entrepreneurship and Institutional Development

The third component of the program aims to promote the favorable and conducive environment for the private sector enterprise development through institutional strengthening, provision of financial and non financial services to beneficiaries, increasing outreach of microfinance institutions and capacity building at different levels.

5.4 Component 4: Program coordination and management unit

This component is mainly responsible for and undertakes a range of functions including planning, training, M and E, Knowledge management and governance for the programs of above mentioned components. Under this component, a program management office (PMO) be established which is lead by Joint-secretary level Program Manager. In addition to collaboration with local and national level agencies and companies considering the innovative features of public-private partnership, PMO professional staff supervise and support a number field staff contracted through the other component.

6. Programme Implementation Arrangements:

6.1 Component 1: Support to Extension of the Formal Seed Sector

Given the technical implication, implementation of the Farmers Field School (FFS)/trainings will be assigned to the DADOs to take advantage of their operational network of technicians who would be able to guide the field demonstrations; and implementation of the participatory variety selection to the NARC/Private sectors and government farm centres to better link the research results to the improved production. Similarly seed producer's groups/cooperatives will be supported through Matching Grant Scheme (MGS) of 20:80 (Irrigation, infrastructures) and 50:50 (Equipment) where major share would be of PMO and is regulated by a specific manual developed for MGS and CGS. For MGS, proposals will be collected by field technicians, peer reviewed and finally evaluated by PMO. Formal seed sector companies will be supported through CGS system with the development of specific manual. Proposals will be peer reviewed by bonafide/independent experts panel and finally evaluated by PMO. The programme will work closely with SEAN and invest in mapping the SEAN members in the programme districts as indicated in the programme design document. The mapping results could be used for the purpose of further value chain integration, and as one of the criteria to screen the matured and prosperous seed producer groups or cooperatives.

6.2 Component 2: Smallholder Livestock Development

Heifer International will support the programme with specific focus on the technical assistance and overall implementation of component 2 and its sub-component and subject to change as per provision in agreement/MOU. Heifer international Nepal will have the overall responsibility of

promoting selective breeding principle in any breed cases, and stall feeding. It will work for social and technical preparation of Boer goat breeder farmers. NARC/Animal Breeding Division will be responsible for retrieving, analyzing, interpreting field data and feedback and follow-ups with beneficiaries and implementers. It will also provide technical backstopping to the breeder farmers and field staffs as needed.

DLSOs in the Programme districts will have overall responsibility for coordinating component implementation, providing technical services and monitoring and supervision. The Livestock Component Coordinator at the PMO will prepare Programme-wide plans based on district level activities and have the prime responsibility for technical support in program implementation. Heifer international Nepal, NARC/Animal Breeding Division and DLSOs will be responsible for identifying Boer goat breeder communities and farmers and Boer goat multiplication communities based on the agreed criteria. Appropriate Boer blood level will be selected with criteria agreed jointly with the farmers.

Upon request from the PMO, DLSO technical committee will certify the programme to go with Boer breed. The same committee will also work closely with Heifer International Nepal to prepare technical specifications for semen and Boer bucks, and facilitate the import of related genetic materials. It was also agreed that the programme will also import the proven-bull semen for both cattle and buffalo.

Upon request from the PMO, the National Livestock Breeding Center in Pokhara will preserve the semen imported by the programme. It can also provide needed semen and liquid nitrogen as per programme need;

With regard to PPR vaccines for the use of programme beneficiary goats, the PMO will have to make timely request to the Animal Health Directorate for supply of required PPR vaccines. There may be a need of small operational cost to expand the operation, if the demand is large. The programme will have to provide such funds if needed; and

To maintain good working relationship, PMO will invite the NARC/Animal Breeding Division and DLS (Animal Production Directorate, Animal Health Directorate, Livestock training and Extension Directorate, Livestock Marketing Promotion Directorate, National Forage and Animal Nutrition Centre, National Livestock Breeding Centre, Central Sheep and Goat Promotion Office, and cattle and Buffalo Promotion Office) during its periodic meetings (eg annual work planning and budgeting workshop) and for joint field monitoring and supervision.

6.3 Component 3: Local Entrepreneurship and Institutional Development

The Institutional strengthening sub-component will be implemented by a Agro Enterprise Centre of the Nepal Federation of Chamber of Commerce and Industries and some of the activities under component 3 will be conducted by a service provider contracted by the PMO following an invitation to tender issued during the first months of implementation. The selected institution will provide training, technical assistance and advisory services to: 6 district agriculture coordination

committees; 156 villages development committees, 1,722 producers' groups and 49 cooperatives over the 7 years of the Programme.

Access to non-financial services is a key factor of success for the implementation of viable and sustainable investments. The Programme will focus its activity on two types of non-financial services as a support to the Programme-supported value chains: (a) creation of an Investment Window at the District Chamber of Commerce and Industry (DCCI), and (b) support to agro-vets to expand their outreach beyond district centers and provide services to Programme-supported groups.

Implementation arrangements will include at least two different financial institutions: (i) the NACCFL for the cooperative model with the financial involvement of the SFDB, and (ii) one or two development banks or microfinance institutions for the non-cooperative model.

Prior to the implementation of these activities, the PMO will contract an record-proven consulting firm to carry out the assessment of both the microfinance and rural sectors, to assist the government in fine-tuning its policy and to assist commercial banks and financial institutions to develop products and services meeting the requirements and needs of the rural population.

The NACCFL model will include an awareness campaign and identification of potential communities. Basic training will be provided to the whole community by NACCFL regional supervisors and a MoU signed between all parties detailing the role and responsibilities of each. Each SFACL will be established with the assistance of NACCFL regional supervisors and further training provided to the governing body and management team of each SFACL. Management would be under external control until mandatory performance criteria are met, at which time responsibility is handed over to the SFACL's own management team. Additional funds would also be provided by SFDB in the form of a loan equivalent to resources mobilized by SFACL members after the first year of operation. The SFACLs will be created in accordance with NACCFL's internal procedures and methodology, which require either a sponsoring existing SFACL operating in a neighboring VDC or the transformation of an existing farmers' group or cooperative into an SFACL. Close consideration will also be given to including some of the existing women's institutions within the Programme area. However, the triggering factor for the creation of a new SFACL will be the assessment of the demand for financial services emanating from the local community.

7. Purpose of the report:

- To inform the donor, programme partners, stakeholders programme staff and concerned beneficiaries about the progress of the programme.
- To document the status of the programme for future use.

8. Results of the programme:

8.1. Coordination programme among DADOs and DLSOs of the programme districts

8.1.1. Gulmi district

As per the approved AWPB for the fiscal year 2012/13, two groups were formed and mobilized in the district as the piloting of the activities. They were oriented towards Certified-I seed production of Rice and Maize crop and has covered the targeted area of 17 hectares. 50% grant was provided for 750 kg foundation seed distributed to Chetanshil Women Group, Khadka Bhawani Farmers Group and Tikhechuli Women Farmers Group. Similarly, two mobile trainings regarding group activation, its action and seed production were conducted. Grant was given for transportation of seeds, 500 numbers of seed bags and 20 numbers of plastic sheets were provided to the members of the group. 3 sets of metal seed bin were also provided. 50 seeds sample were tested. Field was monitored by Regional seed testing lab (RSTL) for two times and has found the very active participation of the target beneficiaries of the programme area. As the part of forage development program, Namuna Cow farming Group covering two wards of Tamghas VDC planted the stylo, Mulato, Napier, Kimbu in four hectares of land and 1000 sets of Ipil-Ipil were also planted.

8.1.2. Argakhanchi district

Malika Green Women Farmers Group covering ward no. 1, 2, 3 and 6 of Balkot VDC planted stylo, Napier, Mulato and Morus alba (1000 sets) under forage development program in 5 ha of land. A three day management training was conducted to the members of the group. Field was monitored for five times by the PMO, Butwal.

8.3.3. Salyan district

Beneficiaries of the Salyan district were active for seed production of Cowpea and Bean. Two groups, Baghmare Farmers group and Pragatishil seed production group from Syanikhal and Marke VDC were provided with 30 kg of foundation seed of Bean and 120 kg of foundation seed cowpea at 50% grant covering 4.5 ha of land. Similarly, two mobile trainings regarding group activation, its action and seed production were conducted. 50 seeds sample were tested. Field was monitored by Regional seed testing lab (RSTL) for two times. These groups were provided with 20 numbers of plastic sheets.

8.3.4. Rukum district

Two groups of Rukum district i.e. Himali seed potato production group and cereal seed production group of Sankh and Chhiwang VDC were distributed with foundation seeds of potato (TPS, 1 kg) and Rice (400 kg) at 50% grant covering 15 ha in total. Similarly, four mobile trainings regarding group activation, its action and seed production were conducted in the target area. 100 seeds sample were tested. Field was monitored by Regional seed testing lab (RSTL) for four times. Cereal Seed production group was provided with 10 numbers of plastic sheets.

8.1.5. Pyuthan district

Prativasali Goat Farming Group of Mark bang VDC planted stylo, Napier, Mulato, Napier, Teosente and kimbu (500 sets) under Goat Resource Development program in 7 ha of land. A three day management training was given to the members of the group. Field was monitored for six times by the PMO, Butwal. Similarly, veterinary services, sample goat pen establishment grant and parasites control programs were also conducted.

8.1.6. Rolpa district

Beneficiaries of the Rolpa district were active for seed production of Bean. Five groups/cooperatives, Shramjibi farmers cooperatives ltd., Shramjibi Farmers group, Shrijanshil women agriculture cooperatives ltd., Pragatishil women agriculture cooperatives ltd., and Fulbari vegetable seed production farmers group from Ghartigaun, Liwang and Iribang VDC were provided with 350 kg of foundation seed of Bean at 50% grant covering 14 ha of land. Similarly, three mobile trainings regarding group activation, its action and seed production were conducted. 75 seeds sample were tested. Field was monitored by Regional seed testing lab (RSTL) for two times. These groups were provided with 10 numbers of plastic sheets.

Table 1. Summary of seed production activities with beneficiary in programmed district

S · N ·	District	Program VDC	Group/Cooperati ve	Crop	Variety	Are a	Beneficiary					
							Mal e	Fema le	Tot al	Dal it	Ethn ic	Oth er
1	Gulmi	Bhanbhan e, Amarpur, Arjai, Isma Rajasthal,	Chetanshil Women Farmers Group	Maize	Mana 3	10	60	30	90	51		39
			Khadka Bhawani Farmers Group									
			Tikhechuli Women Farmers Group	Rice	Ramdhan	7	10	5	15			15
2	Ruku m	Sankh Chhiwang	Himali Seed Potato Production Group	Potato	HPS II/67	7	17	8	25			25
			Khadyanna Seed Production Group	Rice	Ramdhan	8	13	12	25			25
3	Salyan	Syantikhal	Baghmare Farmers Group	Cowpea	Akash/Pr akash	1	33	10	43	4	11	28
				Bean		1.5			0			
		Marke	Pragatishil Seed Production Group	Cowpea	Akash/Pr akash	1	12	10	22	2	4	16
				Bean		1			0			
4	Rolpa	Ghartigau n	Shramjibi Agriculture Cooperative	Bean	Trishuli , Chaumas e	14	118	101	219	38	139	73
			Shramjibi Entrepreneur									

			Farmers Group									
		Liwang	Shrijanshil Women Farmers Cooperative									
		Ghartigaun	Pragatishil Women Farmers Cooperative									
		Iribang	Phulbari Vegetable Seed Production Group									
Total			12			50.5	263	176	439	95	154	221

Table 2. Summary of livestock development program with beneficiary in programmed districts

S. N.	Districts	Program	Programmed VDC	Groups/Cooperatives	Forage	Variety	Area (ha)	Male	Female	Total
1	Gulmi	Forage Development Program	Tamghas ward no-8 and 9	Namuna Cow Farming Group	Stylo	cook	1	10	35	45
					Mulato	Mulato	1			
					Napier	Co3	2			
					Kimbu and ipil ipil		1000 sets			
2	Pyuthan	Establishment of Goat Resource Center	Markabang -1 ,Pyuthan	Partibhasali Goat Farming Group	stylo		1	5	6	11
					Mulato		2			
					Napier		2			
					Kimbu		500 sets			
					Teosente		2			
3	Arga									

khachi	Forage development program	Balkot V.D.C ward no - 1,2,3,and 6	Malika Green Women Farmers Group	Stylo	2	3	22	25
				Napier	1.5			
				Mulato	1.5			
				Morus alba	1000 sets			
				Total	3		18	63

9. Programme Management, M and E and Knowledge Management

9.1 Start-Up workshop:

A one- day central level startup workshop was organized on 20th March, 2013 in Indreni Complex, New Baneshwor which was chaired by respected secretary, MoAD Mr. Jaya Mukunda Khanal. As a guest, Mr. Benoit Thierry, Country Program Manager, IFAD was actively participating and has his words towards the successful implementation of the programme. Other attendees were Mr. Prabhakar Pathak and Mr. Uttam Kumar Bhattarai, Joint-secretary, MoAD, Mr. Iswori Rijal, Deputy Director General, DoA, Hira Kaji Manandhar, Director, Planning and Coordination, NARC, Li Irene, Financial Controller, IFAD, International Donor Agencies, members of PSC, representatives from DADOs and DLSOs, private organizations, Farmers association, SEAN and others.

9.2. Programme Steering Committee:

To evaluate and approve annual work plans, reports and budgets, provide directives on strategic aspects of programme activities especially with regard to policy and strategic decisions etc., Programme steering committee was formed on 2069-10-28. The Programme would be under the overall direction of a Programme Steering Committee (PSC), chaired by MOAD, with the participation of other participating public and private sector agencies, including the Ministry of Finance etc. The members of PSC are:

Table 3.: List of representatives of PSC of KUBK-ISFP

SN	Designation and organization	Presentation
1	Secretary, Ministry of Agricultural Development (MoAD)	Chairperson
2.	Joint Secretary, Planning Division, Ministry of Agricultural Development (MoAD)	Member

3.	Representative (Joint Secretary level), International Economic Cooperation and Coordination Division, Ministry of Finance (MoF)	Member
4.	Representatives (Joint Secretary level), Agriculture and Rural Development Division, National Planning Commission	Member
5.	Chief, Seed Quality Control Center	Member
6.	Executive Director, Nepal Agricultural Research Council (NARC)	Member
7.	Representatives (Joint Secretary level), Ministry of Cooperatives and Poverty Alleviation	Member
8.	Representatives (Joint Secretary level), Ministry of Federal affairs and Local Development	Member
9.	Director, Department of Agriculture (DoA)	Member
10.	Director, Department of Livestock Services (DoLS)	Member
11.	Representative, Federation of Nepalese Chambers of Commerce and Industry (FNCCI)	Member
12.	Programme Manager	Member Secretary

Other Invitee members

1. Country Programme Officer of IFAD, Nepal
2. Representatives, Heifer International
3. Representatives, SFDB/NACCFL
4. Representatives, AEC/FNCCI

Note: The Chairperson of the PSC may invite to other important persons / subject matter specialists to attend the meeting as a invitee.

9.2.1 Two programme steering committee (PSC) Meeting Organized

Two PSC meetings were organized during the period of last year (2012/13) for guidance and strategic directions to the programme implementation. The meetings were organized in 13th May, 2013 and 15th July, 2013 under the chairmanship of secretary of MoAD. The PSC provided guidance on the following areas:

-PSC observed the need of a liaison office to be established in Kathmandu so as to coordinate the ministries, implementing partners, line agencies and other stakeholders and provided the guidance towards its establishment. Liaison office would be headed by a liaison officer (Gaz.III) with four supportive staffs.

-PSC approved the proposed annual workplan and Budget for the fiscal year 2012/13 with some suggestions especially regarding the implementation modality.

-PSC guided for the MoUs regarding the implementing partners and directed to proceed the MoU with two implementing partners AEC, FNCCI and SFDB/NACCFL. Regarding the decision from Ministry of law, justice, constitutional assembly and parliamentary affairs about the participation of Heifer International for implementing component 2, Mr. Rajendra Adhikari, Joint-Secretary, MoAD would talk to MoF, Heifer International and

IFAD to solve the raised issues. After the issues be solved, MoU process would be forwarded.

-PSC provided approval for Programme Implementation Manual, a guiding document of the programme by incorporating some issues from implementing partners.

9.2.2. Programme Implementation Manual and M and E Manual Prepared

Programme Implementation Manual has been prepared taking considerations from MoAD, NARC, implementing partners, stakeholders, beneficiaries and SEAN etc and is under publication. The manual covers the programme basic information, activities, implementing procedures, monitoring and evaluation, knowledge management, complaisant redressal mechanism, and financial procedures. Similarly, to assist the monitoring and evaluation of the programmed activities so as to achieve programme goal, M and E framework has been developed and published as a hand book considering the key indicators of the log frame in each component and the ways suggested by first supervision mission visit. Detail is presented in the annex 2. Monitoring and Evaluation system covers the collection of the data and information, storage of data, use of data, monitoring and evaluation of results, sharing the results, dissemination of results, discovering knowledge and so on.

9.2.3 Programme communication materials published

Programme brochures (both in Nepali and English), calendar and Diary has been published and distributed to programmed districts, stakeholders, implementing partners and so on to share the progress and program information. So far, Programme website has been developed and the address for the program is www.kubk.gov.np with email ID for communication is info@kubk.gov.np. The brief introduction of the program, notices, reports, maps and other communication materials are being uploaded in the website to increase the access of programme stakeholders and other development actors.

9.2.4 Six districts orientation workshops organized

Six program districts were oriented on the program modality by organizing district level orientation workshop in six districts; Gulmi and Arghakhanchi of western region and Rukum, Salyan, Pyuthan and Rolpa of mid-western region with active involvement of implementing partners i.e Heifer International, AEC/FNCCI and SFDB/NACCFL starting from 19th May, 2013 onwards. The district level program stakeholders were oriented about the program, its modality and approaches. Suggestions regarding program implementation, its inclusiveness and focused area were also noted and incorporated accordingly.

10. Financial Achievement

Financial management guideline of the programme has been prepared within the Programme Implementation Manual (PIM). Financial management guideline covers the financial procedures, statement of expenditure, financial report formats, audit procedures etc. Based on the needs and financial requirements, KUBK-ISFP is going to develop Financial Management Information System (FMIS) to enhance the entire financial management of the programme. It will provide reports on source and use of funds, physical progress and procurement status. This also might help to monitor the overall progress linking physical progress with financial disbursement.

11. Expenditure

During the fiscal year of 2012/13, the program achieved high in terms of both physical as well as financial outputs. In the mean time, the weighted progress of the programme is 95.4% with physical progress of 100%.

Table 4. Financial Achievement of the Fiscal year 2012/13

Budget Heading	Total budget	Expenditure Fiscal year (2012/13)	Remaining amount Unspent	Remarks
Capital	NRs. 85,00,000	NRs. 82,94,258	NRs. 2,05,742	97.57% Progress
Recurrent	NRs.1,25,00,000	NRs. 1,12,46,637	NRs.12,53,363	89.97 % Progress
Total	NRs. 2,10,00,000	NRs. 1,95,40,895	NRs. 14,59,105	93.5% Progress

12. Procurement:

The programme procured some vehicles, laptop computers, desktop computers and other logistic materials in the last fiscal year to run the office and implement programme activities. The detail of procured materials has been presented in annex 3.

13. First supervision cum implementation support mission visit

(Date : 02nd June 2013 to 16th June 2013)

A first supervision cum implementation support mission was conducted for KUBK-ISFP during the period of 02 – 16 June 2013. This mission focused on: (i) reviewing the essential prerequisites for the programme implementation; (ii) assessing progress made in the implementation of the Programme since the start up on 20 March 2013 and the achievements against the Annual Work Programme and Budget (AWPB) for 2012-13, (iii) reviewing the status of implementation progress of each component, consulting the programme implementation partners regarding the current and potential challenges in search of effective measures for further enhanced implementation; and (iv) providing support and guidance to the PMO and implementing agencies to manage activities towards achieving objectives, sustainability and impact as part of their normal management responsibilities, and proposing mechanisms to increase impact. The mission spent six of its 15 effective days in the field, travelled to Butwal where the PMO is located to Pyuthan district to work closely with the PMO, Pyuthan District authorities (DDC, DAO), DADO, DLSO, DCCI and other local development stakeholders. Participatory discussions and consultations were held with local VDCs, farmers' cooperatives and groups in the visited villages. Pre-wrap-up exchanges were held during 12-13 June 2013 with the PMO and implementing partners to agree on the field findings. A wrap-up meeting was chaired by the Secretary Mr Jaya Mukunda Khanal of MOAD in Kathmandu on 16 June 2013 to highlight the mission's findings. An aide-mémoire was prepared and presented as joint agreement of the two parties on assessment of past performance, and related actions and follow-ups for further programme implementation.

The same mission rated the Programme's overall assessment of implementation as moderately satisfactory. The mission and the PMO revisited the component design and reviewed the implementation scale and context during the field visits. Given the technical implication, implementation of the Farmers Field School (FFS) should be assigned to the DADOs to take advantage of their operational network of technicians who would be able to guide the field demonstrations; and implementation of the participatory variety selection (PVS) to the NARC and government farmer centres to better link the research results to the improved production. Similarly, assignment of other technical tasks should take into account the recipients' technical expertise and operational capacity, by actively involving the private sector where possible. Under component 2, the mission recorded that Heifer International Nepal will manage its contributions in line with the implementation needs. It will recruit all the technical staffs as provisioned in the Programme, and this in accordance with technical specialities required on the field. A full time Senior Officer in Administration and Finance and an Account Officer will be located at PMO for financial and administrative management support related to Heifer-managed programmes. In order to ensure free staff mobility in normal time and under uneven travel circumstances, the Programme will assign two vehicles to be operated with Heifer Nepal's name plates. These vehicles however will be transferred to the programme districts at the time of the programme closing as per Government of Nepal rules IFAD procedures.

14. Concluding Remarks

KUBK-ISFP has completed its first year of implementation though the period is of 6 months from the date of agreement between MoAD and IFAD. The KUBK-ISFP has set up its management structure since its effectiveness in December 2012 and it achieved a number of start-up activities. Implementation of the technical components still remains in its preparatory stage. Progress is high in both financial and physical terms as of the end of FY 2012/13; financial realizations achieved 93.5% of a very conservative AWPB for the first programme year, and less than 1% of the total programme financial target with 100% physical progress. So far, draft of Programme Implementation Manual, M and E framework, publication of communication materials, website design, PMO and liaison office establishment, procurement of vehicles, two PSC meetings, MoU signing with three implementing partners i.e AEC/FNCCI, SFDB and NACCFL, Central startup workshop, District orientation workshops and program has been successfully completed. In coordination with DADOs/DLSOs of the programmed district, it initiated seed production of Rice, Maize, Cowpea, Bean, Potato and some forages involving 12 groups/cooperatives covering 50.5 ha and 221 beneficiaries in terms of seed production and 16 ha and 81 beneficiaries in terms of forage development and establishment of goat resource center.

While the preparedness of operational implementation is gradually taking shape at the field level, it is crucial to ensure a management and coordination structure of full efficiency. This includes the hiring of the technical team, the actual engagement of the implementing partner for component 2 by concluding the MOU with Heifer, the set-up of an effective M&E system in accordance with IFAD requirements, and with any further delay. Otherwise the Programme will risk losing a second year for implementation, and therefore for effectively using the allocated funding resources. Meanwhile, engaging the private sector will remain the key factor of success for the KUBK-ISFP; the Programme should explore the innovative ways of building the partnership between the public and private sectors, and linking the target groups to a wide and diversified access of market opportunities.

Annexes

Annex 1: List of Programme staff

Programme Management Office (PMO) staff

S.N.	Name of Professionals	Designation
1.	Surya Prasad Paudel	Programme Manager
2.	Dr. Pradip Chandra Bhattarai	Deputy Programme Manager
3.	Indra Prasad Paudel	Account Officer
4.	Dr. Sharan Pandey	Livestock Development Officer
5.	Kul Prasad Dawadi	Seed Development Officer
6.	Bhim Chaulagain	Agri/Liaison Officer
7.	Ishwor Barshila	Planning Officer
8.	Dayaram Bashyal	Junior Technician
9.	Taradevi Gurung	Junior Technician, Liaison office
10.	Pramod Adhikari	Computer Operator
11.	Buddhi Sagar Bhattarai	Office Helper
12.	Bandana Regmi	Office Helper
13.	Gomata Neupane	Office Helper
14.	Bimala Khatri	Office Helper, Liaison office
15.	Krishna Bahadur Waiba	Driver
16.	Deepak Ghimire	Driver
17.	Bhupraj Pandey	Foremen

Annex 2: M and E planning process

Component 1: EXTENSION OF FORMAL SEED SECTOR Monitoring Framework

SN	Monitoring Type	How to Do	By Whom	Where	Schedule	Form
1	Input-output	Based on work plan (Proposed for the reporting period vs. accomplishment)	PIU together with DADO, DLSO and CCI	Working Area level	Monthly	Input Monitoring
2	Progress Monitoring	Progress status reporting against the planned activities	PIU together with Corridor Coordinator	Working Area level	Monthly	Progress
3	Group Monitoring	Details of the groups formed	PIU	Group level	Monthly	Group Details
4	Agro-vets Profile	Agro-vets activities and contract growing status review	PIU	Entrepreneurs level	Monthly	Agro-vets
5	Investment on Agro-vets	Progress status along with beneficiary monitoring	PIU	Enterprise level	Monthly	Agro-vets SP
6	Contract seed production	Record and the performance along with beneficiaries monitoring	PIU	Group level	Monthly	Group contract farming
7	Capacity Development Monitoring	Measuring benefit from the training related activities	PIU	Beneficiaries level	Monthly	Capacity
8	Seed production	Status of the inputs support for group strengthening	PIU/Corridor Coordinator	Beneficiaries level	Monthly	Seed Production

9	Seed Demonstration	Monitoring of activity details under seed demonstration	PIU/Corridor Coordinator	Beneficiaries level	Monthly	Demo
10	Benefit Monitoring	Measuring benefit from the project activities	PIU/Corridor /PMO	Project level	Yearly	BM
11	Field observation and field reporting	Project personnel will make field observation visit and will report to project including suggestions	PIU/Corridor /PMO	Project level	Regular	
12	Reporting	Periodic reporting by respective in requested format.	PIU/Corridor /PMO	Working Area level	Quarterly	

Component 2: SMALLHOLDER LIVESTOCK DEVELOPMENT

Monitoring Framework

SN	Monitoring Type	How to Do	By Whom	Where	Schedule	Form
1	Input-output	Based on work plan (Proposed for the reporting period vs. accomplishment)	PIU together with DADO, DLSO and DCCI	Working Area level	Monthly	Input Monitoring
2	Progress Monitoring	Progress status reporting against the planned activities	PIU together with Corridor Coordinator	Working Area level	Monthly	Progress
3	Group Monitoring	Details of the groups formed	PIU	Group level	Monthly	Group Detail
4	Dairy/Butchery Profile	Details of the dairy/butchery enterprise	PIU	Enterprise level	Monthly	Dairy_Butchery
5	Investment on Dairy/Butchery	Progress status along with beneficiary monitoring	PIU	Enterprise level	Monthly	Dairy_Butchery_SP
6	Capacity Development Monitoring	Measuring benefit from the training related activities	PIU	Beneficiaries level	Monthly	Capacity
7	Livestock services	Status of the inputs support to the beneficiaries	PIU/Corridor Coordinator	Beneficiaries level	Monthly	Livestock_Srvc

8	Livestock Collection Center/Slaughterhouse/Chilling Center	Progress status against the planned activities	PIU/Corridor Coordinator	Beneficiaries level	Monthly	LCC-SLH-CC
9	Benefit Monitoring	Measuring benefit from the project activities	PIU/Corridor/PMO	Project level	Yearly	BM
10	Field observation and field reporting	Project personnel will make field observation visit and will report to project including suggestions	PIU/Corridor/PMO	Project level	Regular	
11	Reporting	Periodic reporting by respective in requested format	PIU/Corridor/PMO	Working Area level	Trimester Basis	

**Component 3: LOCAL ENTREPRENEURSHIP AND INSTITUTIONAL DEVELOPMENT
Monitoring Framework**

SN	Monitoring Type	How to Do	By Whom	Where	Schedule	Form
1	Input-output	Based on work plan (Proposed for the reporting period vs. accomplishment)	PIU together with DADO, DLSO and DCCI	Working Area level	Monthly	Input Monitoring
2	Progress Monitoring	Progress status reporting against the planned activities	PIU together with Corridor Coordinator	Working Area level	Monthly	Progress
3	Capacity Development Monitoring	Measuring benefit from the training related activities	PIU	Beneficiaries level	Monthly	Capacity
4	Access to financial institutions	Measuring group/HH access to SFACLs branch office for production and enterprise loans	PIU	Working Area level	Trimester Basis	AFI
5	Field observation and field reporting	Project personnel will make field observation visit and will report to project including suggestions	PIU/Corridor/PMO	Project level	Regular	
6	Reporting	Periodic reporting by respective in requested format	PIU/Corridor/PMO	Working Area level	Trimester Basis	

Annex 3: Detail of Physical and Financial progress (FY 2012/13)

Results #	Objectives/Expected Results	Indicators		Timetable for implementation			Responsible Unit/ Staff	Implementation targets							Budget										
		Project Indicators	RIMS Indicators	Q 1	Q 2	Q 3		Appraisal (Total)	Revised (Total)	Planned (Annual)	Unit Cost (USD)	Unit Cost (NRs)	Achieved (Cumulative)	%	Achieved (Annual)	%	Appraisal (Total)	Revised (Total)	Planned (Annual USD)	Planned (Annual NRs)	Budget Category	Financier	Spent (Cumulative)	%	Spent (Annual)
(A)	(B)	(C)	(D)			(E)	(F)	(F.a)	(G)	(Ga)		(H)	(I)	(J)	(K)	(L)	(L.a)		(M)	(N)	(O)	(P)	(Q)	(R)	(S)
C1	Component 1 - Purpose: Extension of formal seed sector : To increase production of Truthfully Labeled Improved seeds which are marketed within and beyond the target area																								
I	Investment costs																								
SC1.1	Sub-Component 1.1: To Expand formal Seed Production																								
	Output 1.1.1: Effective Enabling environment ensured																								
	Activity 1.1.1.1 Policy and Regulations																								
	Activity 1.1.1.2 Strengthening the capacity of DADOs																								
	Activity 1.1.1.3 Strengthening SQCC Services (Bhairahawa and Nepalgunj)																								
SC1.2	Sub-component 1.2. Seed production ensured																								
	Output 1.2.1 : Value chain analysis for cereal and vegetable seed production																								
	Output 1.2.2 : Foundation seed production																								
	Output 1.2.3 : Cereal seed production																								

I	Investment costs																										
2.1	Sub-component 2.1 : Expanded, More Productive Dairy Production																										
	Output 2.1.1 Policy dialogue																										
	1. Technical Assistance and workshops																										
	2. Value Chain Analysis (cattle and goat sectors)																										
	3. Training and capacity building																										
	Output 2.1.2 Breed improvement																										
	Output 2.1.3 Nutrition and Management																										
	Output 2.1.4 Improving Veterinary Services																										
	Output 2.1.5 Farmer Training																										
	Output 2.1.6 Milk market linkage development																										
2.2	Sub-component 2.2. Expanded, More, Productive Goat Production																										
	Output 2.2.1 Value Chain Analysis																										
	Output 2.2.2 Breed improvement																										
	Output 2.2.3 Nutrition and Management																										
	Activities 2.2.3.1 Forage expansion on terrace riser and bunds						12722.4							79500		1643.75		131,500		I		100% - IFAD					
	Activities 2.2.3.2 Fodder trees seedling plantation						7387.2		3000	125				923,400		1168.75		93,500		I		100% - IFAD					
	Activities 2.2.3.3 Support to goat pen improvement						18468		1	156				2881		625		50,000		I		100% - IFAD					
	Total budget for output 2.2.3																		275,000								
	Output 2.2.4 Improving Veterinary Services																										
	Output 2.2.5 Farmer Training																										
	Activities 2.2.5.1 Group level onsite farmers training on goat husbandry						980.4		3	75				73.5				149,000		III		85% - IFAD, 15% GON					

Total budget for output 2.2.5													149,000											
	Output 2.2.6 Goat market linkage development																							
	Output 2.2.7 Farmer Field Schools																							
	Output 2.2.8 Incremental resource for phase II																							
	Output 2.2.9 Management Fee HEIFER																							
Total budget sub-component 2.2													424,000											
2.3	Sub-component 2.3 DLSO/ DFO Offices strengthened																							
	Output 2.3.1 Strengthening technical capacity																							
	Output 2.3.2 Strengthening institutional capacity																							
Total budget sub-component 2.3																								
2.4	Infrastructure																							
	Goat Pen construction at NARC station																							
2.5	Implementation management																							
	1. Veichle (Pick up)																							
	2. Motorbikes																							
	3. Office equipments																							
2.6	Monitoring and supervision																							
Total Budget for Investment costs													424,000											
II	Recurrent costs																							
A	Implementation management																							
	1. Staffs																							
	2. Travel and per Diem					6300	120	30			120	189,000	837.5	67,000	V									
	3. Veichle O&M																							
	4. Motorbike O&M																							
	5. Office equipment O&M																							
	6. Communications/ Supplies																							
B	District level activities																							
	1. DLS Operating costs																							
	2. Travel and per Diem					3960	120	30			120	118,800	625	50,000	V									

	3. Vehicle O&M																																														
	4. Motorbike O&M																																														
	5. Communication/ supplies																																														
Total budget for Recurrent costs																																															
Total Budget for Component 2:																																															

Results #	Objectives/Expected Results	Indicators		Timetable for implementation			Responsible Unit/ Staff	Implementation targets							Budget																													
		Project Indicators	RIMS Indicators	Q 1	Q 2	Q 3		Appraisal (Total)	Revised (Total)	Planned (Annual)	Unit Cost (USD)	Unit Cost (NRS)	Achieved (Cumulative)	%	Achieved (Annual)	%	Appraisal (Total)	Revised (Total)	Planned (Annual USD)	Planned (Annual NRS)	Budget Category	Financier	Spent (Cumulative)	%	Spent (Annual)	%																		
																											(F)	(F.a)	(G)	(Ga)	(H)	(I)	(J)	(K)	(L)	(L.a)	(M)	(N)	(O)	(P)	(Q)	(R)	(S)	
(A)	(B)	(C)	(D)			(E)	(F)	(F.a)	(G)	(Ga)	(H)	(I)	(J)	(K)	(L)	(L.a)	(M)	(N)	(O)	(P)	(Q)	(R)	(S)																					
C1	Component 4 : Programme Coordination and Managemnt.																																											
I	Investment costs																																											
A	Office Renovation																																											
B	Vehicles and Equipment																																											
	1. vehicles (4x4)					*		1	1	60,000			1	60,000		66,250.0	5,300,000	IV	IFAD-85%, GON-15%																									
	2. Pick-ups																																											
	3. Motor bike for messenger																																											
	4. Office equipment and furniture					*		1.5	1	35,000			1	52,500		30,625.0	2,450,000	IV	IFAD-85%, GON-15%																									
	5. Office equipment for M&E and KM staff																																											
	6. Computers for district level accountants																																											
Sub-total (B)																																												
C	Planning, Studies, Training and Technical support																																											
	1. Planning and orientation																																											

National launch workshop				*		1	1	10,000			1	10,000	10,000.0	800,000	III	IFAD-85%, GON-15%							
District launch workshop				*		6	6	3,000			6	18,000	11,250.0	900,000	III	IFAD-85%, GON-15%							
Outreach and identification																							
Planning and Review meetings																							
Other workshops																							
2. Studies and TA supports																							
International TA																							
National TA																							
GESI advisor																							
Sub-total C																							
D	Monitoring & Evaluation and Knowledge managemnt																						
	Establishing the M&E system				*	1	1	20,000			1	20,000	3,125.0	250,000	IV	IFAD-85%, GON-15%							
	Development of MIS and mobile monitoring																						
	Communication strategy development																						
	Baseline, Mid-term and completion impact surveys																						
	Impact and case studies																						
	Communication materials and dissemination				*	21	3	3,000			3	63,000	10,000.0	800,000	V	IFAD-85%, GON-15%							
	National stakeholder workshop on M&E/KM																						
	District level training /workshop on M&E/KM																						

	Program website				*	4	1	1,000		1	4,000	750.0	60,000	V	IFAD-85%, GON-15%				
Sub-total (D)														1,110,000					
E	Financial control and Governance																		
	Anticorruption action plan																		
	Support action for governance																		
	Audit																		
Sub-total																			
F	Steering committee/PPF meetings				*	9	2	3,000		2	27,000	1,000.0	80,000	V	IFAD-85%, GON-15%				
Total investment costs														10,640,000					
II	Recurrent costs																		
A	Operating costs																		
	I. Program Management team																		
	A. Salaries				*	84	4			4		10,312.5	825,000	V	100% GON				
	Support staffs																		
	District level coordinators (PMO-hired)																		
	B. Travel and per diem				*	7	1	12,750		1	89,300	17,375.0	1,390,000	V	100% IFAD				
	C. Vehicle O&M				*	7	1	36,600		1		16,250.0	1,300,000	V	IFAD-85%, GON-15%				
	D. Office equipment O&M				*	7	1	3,000		1		3,375.0	270,000	V	IFAD-85%, GON-15%				
	E. Office rent and utilities				*	84	5	750		5	63,000	71,437.5	5,715,000	V	IFAD-85%, GON-15%				
Total recurrent costs														8,110,000					
Total Budget for Component 4:														18,750,000					
Total Programme Budget:														21,000,000					

Annex 4. List of procured vehicles and materials in FY 2012/13

Planned Procurement Item	Target	Achieved
Vehicle (4-wheel)	1	1
Motorbikes (153 CC)	3	3
Computers (laptop)	2	2
Computers (Desktop)	3	3
Printer	3	3
Camera	2	2
Fax Machine	1	1
Inverter	1	1
Photocopy Machine	1	1
Electric Fan	6	6
Multimedia Projector	1	1
Telephone	1	1
T.V	1	1
Mobile Set	1	1
Scanning Machine	1	1
Furniture set	20	20

Annex 5 : List of office inventories 2012/013

Store Page no	Particular	Unit	Rate	price	Regd. No
1	5 Ltr. Pressure Cooker	1	1910.00	1910.00	KUBK 2069/070-47-1 R.N. 1
	2.5 Ltr. Pressure Cooker	1	1485.00	1485.00	KUBK 2069/070-47-1 R.N. 1

	Rice Cooker	1	2810.00	2810.00	KUBK 2069/070-47-1 R.N. 1
	Fry Pan	1	705.00	705.00	KUBK 2069/070-47-1 R.N. 1
	Hulas Plate	3	480.00	1440.00	KUBK 2069/070-47-1 R.N. 1
	Hulas Glass	6	225.00	1350.00	KUBK 2069/070-47-1 R.N. 1
	Large Pan	1	513.00	513.00	KUBK 2069/070-47-1 R.N. 1
	Pan steel	1	168.00	168.00	KUBK 2069/070-47-1 R.N. 1
	Hulas Bowl	6	159.00	954.00	KUBK 2069/070-47-1 R.N. 1
	Steel Jug	1	565.00	565.00	KUBK 2069/070-47-1 R.N. 1
	Copper Jug	1	1160.00	1160.00	KUBK 2069/070-47-1 R.N. 1
	Round Fri pan	1	1350.00	1350.00	KUBK 2069/070-47-1 R.N. 1
	Kanch Bowl	2	567.00	1134.00	KUBK 2069/070-47-1 R.N. 1
	Plate	2	2130.00	4260.00	KUBK 2069/070-47-1 R.N. 1
2	Board				
	Office Board	1	3000.00	3000.00	KUBK 2069/070-47-2 R.N. 3
	Office Board	1	4800.00	4800.00	KUBK 2069/070-47-2 R.N. 51
	Staff Namelist Board	1	9900.00	9900.00	KUBK 2069/070-47-2 R.N. 80
	Notice Board	1	12500.00	12500.00	KUBK 2069/070-47-2 R.N. 110 (1)
White Board	4	3000.00	12000.00	KUBK 2069/070-47-2 R.N. 110 (2,3,4,5)	
3	Table				
	MDF Office Table	1	38120.00	38120.00	KUBK 2069/070-47-3 R.N. 5 (1)
	Computer Table Medium	1	32300.00	32300.00	KUBK 2069/070-47-3 R.N. 5 (2)
	Computer Table Mini	4	16858.00	67432.00	KUBK 2069/070-47-3 R.N. 5 (3,4,5,6)
	MDS computer Table	2	11770.00	23540.00	KUBK 2069/070-47-3 R.N. 5 (7,8)
	Office Table	1	13000.00	13000.00	KUBK 2069/070-47-3 R.N. 14 (9)
	Simple Table	1	4500.00	4500.00	KUBK 2069/070-47-3 R.N. 14 (10)
	Everest Table	1	9800.00	9800.00	KUBK 2069/070-47-3 R.N. 23 (11)
	3/4 computer Table Small	1	4500.00	4500.00	KUBK 2069/070-47-3 R.N. 95 (12)
	Invertors table	1	2500.00	2500.00	KUBK 2069/070-47-3 R.N. 118 (13)
	Invertors table Big	1	3500.00	3500.00	KUBK 2069/070-47-3 R.N. 118 (14)
	Table 4/5 (Photocopy)	1	8500.00	8500.00	KUBK 2069/070-47-3 R.N. 118 (15)
	Counter Table with door	1	15500.00	15500.00	KUBK 2069/070-47-3 R.N. 118 (16)
4	Office Chair Big	1	15325.00	15325.00	KUBK 2069/070-47-4 R.N. 5 (1)
	Office chair Normal	2	13275.00	26550.00	KUBK 2069/070-47-4 R.N. 5 (2,3)
	Office Revolving Chair	4	8850.00	35400.00	KUBK 2069/070-47-4 R.N. 5 (4,5,6,7)

	Computer Chair	2	7950.00	15900.00	KUBK 2069/070-47-4 R.N. 5 (8,9)
	Visiting Chair	4	5062.00	20248.00	KUBK 2069/070-47-4 R.N. 119 (1,2,3,4)
5	Tea & Glass Table				
	Glass Table	2	4470.00	8940.00	KUBK 2069/070-47-5 R.N. 5 (1,2)
	Glass Table	2	4470.00	8940.00	KUBK 2069/070-47-5 R.N. 5 (4,5)
	Tea-Table	1	8500.00	8500.00	KUBK 2069/070-47-5 R.N. 5 (3)
6	Gas Stove set	2	6600.00	13200.00	KUBK 2069/070-47-6 R.N. 7
	Gas Stove set	1	6600.00	6600.00	KUBK 2069/070-47-6 R.N. 27
	Gas cylinder	4	3700.00	14800.00	KUBK 2069/070-47-6 R.N. 104
7	Refrigerator	1	24336.00	24336.00	KUBK 2069/070-47-7 R.N. 9
8	Vacump Cleaner	1	9823.00	9823.00	KUBK 2069/070-47-8 R.N. 9
9	Invertors Battery	2	18722.00	37444.00	KUBK 2069/070-47-9 R.N. 13
	Invertors Battery	1	26818.00	26818.00	KUBK 2069/070-47-9 R.N. 13
10	UPS Invertors	1	26550.00	26550.00	KUBK 2069/070-47-10 R.N. 13
	UPS Invertors	1	10000.00	10000.00	KUBK 2069/070-47-10 R.N. 13
11	ceiling fan	14	2610.00	36540.00	KUBK 2069/070-47-11 R.N. 13 (1-14)
	ceiling fan	6	2950.00	17700.00	KUBK 2069/070-47-11 R.N. 37 (15-20)
	ceiling fan	3	2950.00	8850.00	KUBK 2069/070-47-11 R.N. 52 (21-23)
	ceiling fan	2	2950.00	5900.00	KUBK 2069/070-47-11 R.N. 73 (24-25)
	ceiling fan	2	2950.00	5900.00	KUBK 2069/070-47-11 R.N. 73 (26-27)
	ceiling fan	2	2950.00	5900.00	KUBK 2069/070-47-11 R.N. 73 (28-29)
12	Bed				
	2.5*6	2	12000.00	24000.00	KUBK 2069/070-47-12 R.N. 14 (1,2)
	5*6	1	35000.00	35000.00	KUBK 2069/070-47-12 R.N. 14 (3)
	4*6	1	17000.00	17000.00	KUBK 2069/070-47-12 R.N. 72 (4)
	4*6	2	10000.00	20000.00	KUBK 2069/070-47-12 R.N. 95 (5,6)
	4*6	2	14000.00	28000.00	KUBK 2069/070-47-12 R.N. 118 (7,8)
13	Cupboard	1	34000.00	34000.00	KUBK 2069/070-47-13 R.N. 14 (1)
	Cupboard	3	16000.00	48000.00	KUBK 2069/070-47-13 R.N. 23 (2,3,4)
	Cupboard	1	17051.00	17051.00	KUBK 2069/070-47-13 R.N. 67 (5)
	Steel Cupboard	2	12000.00	24000.00	KUBK 2069/070-47-14 R.N. 117 (6,7)
14	Book case (Glass)	2	12000.00	24000.00	KUBK 2069/070-47-14 R.N. 14

					(1,2)
	Book case (Steel)	1	12000.00	12000.00	KUBK 2069/070-47-14 R.N. 118 (3)
15	Computer (Dell)	1	50442.48	50442.48	KUBK 2069/070-47-15 R.N. 15 (1)
	Computer (Dell)	1	71999.99	71999.99	KUBK 2069/070-47-15 R.N. 55(2)
	Computer (Dell)	1	57000.00	57000.00	KUBK 2069/070-47-15 R.N. 61(3)
15	Printer Brother	1	9292.03	9292.03	KUBK 2069/070-47-15 R.N. 15
	Printer Canon	1	13499.00	13499.00	KUBK 2069/070-47-15 R.N. 55
	Printer Canon	1	13000.00	13000.00	KUBK 2069/070-47-15 R.N. 60
	Printer Canon	1	13000.00	13000.00	KUBK 2069/070-47-15 R.N. 133
15	Canon scanner	1	5752.00	5752.00	KUBK 2069/070-47-15 R.N. 15
16	Aluminum Partition	1	299540.00	299540.00	
17	Internet Device	1	19110.00	19110.00	
18	Sofa set	1	26000.00	26000.00	KUBK 2069/070-47-18 R.N. 23 (1)
	Sofa set	3	21000.00	63000.00	KUBK 2069/070-47-18 R.N. 23 (2,3,4)
19	Pan	2	300.00	600.00	KUBK 2069/070-47-19 R.N. 27
	Jug Copper	1	1200.00	1200.00	KUBK 2069/070-47-19 R.N. 27
	Fry Pan	1	600.00	600.00	KUBK 2069/070-47-19 R.N. 27
	Steel Disc	4	250.00	1000.00	KUBK 2069/070-47-19 R.N. 27
	Pressure Cooker 5 Ltr.	1	1910.00	1910.00	KUBK 2069/070-47-19 R.N. 27
	Pressure cooker 3 Ltr.	1	1700.00	1700.00	KUBK 2069/070-47-19 R.N. 27
	Diamond Fry pan	1	1200.00	1200.00	KUBK 2069/070-47-19 R.N. 32
	Big Pan	1	500.00	500.00	KUBK 2069/070-47-19 R.N. 32
	Steel Bowl	6	90.00	540.00	KUBK 2069/070-47-19 R.N. 32
20	Digital Camera Canon	1	24368.45	24368.45	KUBK 2069/070-47-20 R.N. 43
	Digital Camera Canon	1	22000.00	22000.00	KUBK 2069/070-47-20 R.N. 87
21	Photocopy Machine	1	120000.00	120000.00	KUBK 2069/070-47-21 R.N. 54
22	Laptop -IS5423	1	80000.00	80000.00	KUBK 2069/070-47-22 R.N. 55
	Laptop -IS5423	1	64545.79	64545.79	KUBK 2069/070-47-22 R.N. 55
	Laptop -IS3421	1	80000.00	80000.00	KUBK 2069/070-47-22 R.N. 98
23	Fax Machine Canon	1	38000.00	38000.00	KUBK 2069/070-47-23 R.N. 55
24	Helmet	4	2000.00	8000.00	
25	EPSON Projector	1	58000.00	58000.00	KUBK 2069/070-47-25 R.N. 61
26	Chair Steel	5	2800.00	14000.00	KUBK 2069/070-47-26 R.N. 62 (1-5)
	Chair Steel	5	2800.00	14000.00	KUBK 2069/070-47-26 R.N. 76 (6-10)
27	H/C Dispenser	1	9000.00	9000.00	KUBK 2069/070-47-27 R.N. 63
28	Banner Stand of Projector	1	2500.00	2500.00	KUBK 2069/070-47-28 R.N. 64

29	Motor Bike (YAMAHA SZR)	3	167964.00	503892.00	KUBK 2069/070-47-29 R.N. 78 (Ba 2 Ba 503, Ba 2 Ba 504, Ba 2 Ba 505)
30	Mahindra Scorpio Jeep	1	5235000.00	5235000.00	KUBK 2069/070-47-30 R.N. 92 (Ba 1 Jha 9844)
31	White Board	1	6960.00	6960.00	KUBK 2069/070-47-31 R.N. 93
32	TV Klv 24 e*430 (SONY)	1	30998.00	30998.00	KUBK 2069/070-47-32 R.N. 97
33	Mobile I9500GAMCP Set	1	59238.00	59238.00	KUBK 2069/070-47-33 R.N. 97
34	Water Motor	1	5000.00	5000.00	KUBK 2069/070-47-34 R.N. 105
35	Tv Case (Glass)	1	5500.00	5500.00	KUBK 2069/070-47-35 R.N. 106
36	Bicycle Gents	3	7500.00	22500.00	KUBK 2069/070-47-36 R.N. 128
	Bicycle Lady	3	7700.00	23100.00	KUBK 2069/070-47-36 R.N. 128
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